



Send/Parenting Newsletter Issue 3

April 2024



Welcome back to school!

In this edition of the SEND Newsletter, I have set out my plans for this term including the SEND Surgeries, the Universal Offer and IEPs.

❖ Meet the team:-

Mrs Theresa Elder



Mrs Elder is the SENDCo for both schools. Mrs Elder is also a Reception class Teacher and Senior Teacher at Hollesley. Although Mrs Elder does have other commitments, she is contactable via email Theresa.elder@hollesley.suffolk.sch.uk or phone 01394 411616 and will respond to any messages as soon as she can.

Mrs Caroline Haylett



Mrs Haylett works as a Teaching assistant at Hollesley. Her role has changed this academic year. Mrs Haylett will be carrying out interventions (at Hollesley) that will be supporting children who have a specific educational need. She works very closely with Mrs Elder to ensure the children are receiving the support and resources they require.

Mrs Maria Smith



Mrs Smith works as a Teaching assistant at Waldringfield. Mrs Smith carries out interventions (at Waldringfield) that support children who have a specific educational need. She works very closely with Mrs Elder to ensure the children are receiving the support and resources they require.

Mr Adam Riches



Mr Riches is a Parent Governor and has a child who attends Waldringfield School.
He oversees SEND across both schools.

❖ **SEND Surgeries:-**

Every month I run a SEND surgery at both schools. These sessions are very informal and their purpose is to give any Parents the opportunity to come and share any concerns or questions they may have about their child. You don't need to make an appointment, you just turn up (your child does not need to have a special need to come along). I have tea, coffee and biscuits at the ready and enjoy getting to meet with Parents on a 1 to 1 basis. The SEND surgeries run from 1:15pm until home time. The dates for the surgeries this term are –

Hollesley	Waldringfield
Tuesday 30th April	Monday 29th April
Friday 24th May	Thursday 23rd May
Tuesday 18th June	Monday 17th June Thursday 11th July
Friday 12th July	

If you would rather meet with me at a different time, that is absolutely fine too! Just email me or phone either school to make an appointment.

❖ **Universal Offer**

This term I am going to be working with the staff and SES (Specialist Education Services) to write a Universal Offer for the Federation. This will explain what we offer in all classes throughout both schools for children with special needs (although the offer is essentially for all children). We want every class to offer the same resources, support and adaptations so that regardless of where a child is, they will have the same support. For example, every class will have a visual timetable so that children know what to expect throughout the day and the order in which activities will be done in (so there are no surprises).

❖ **Individual Education Plans (IEPs)**

In September, any child who is on the SEND register, was given a new 'strengths based' IEP. It is child friendly and was completed by the child, their parents and Mrs Elder. These IEPs are in a booklet format and are available to the child, and adults in the classroom throughout the day. The IEPs are reviewed every term and from January, the class teacher held the review meetings. The child will always be the main focus in the constructing of, the support given and the reviewing of the IEPs. The class teachers will contact you to arrange a meeting this next term (Summer Term) to review the IEP and set new Targets. We want to be able to use the same language and Target structure in all classes; so, these IEPs are still evolving!

- ❖ We strive to remove barriers to learning (our universal offer and IEPs) and teach our pupils that different children may require different levels of support at different times (Equity).



Equally



Equity



**Removing
Barriers**

- ❖ EHCP applications, Annual Reviews and referrals for ADHD/ASD – I apologise that there is a long delay with the responses from these services. I appreciate and understand the annoyance/frustration/sadness that you as Parents are facing when waiting for an assessment or document. Unfortunately, I am unable to do anything to speed up the process other than sending emails. We are awaiting quite a few assessments and documents over both schools at the moment -you are not alone!
- ❖ With regards to the referrals and applications that I write and submit on your child's behalf, please bear with me. I have a lot of paperwork to do and lots of children to support. Thank you!
- ❖ Calendar dates –
 - ❖ **Mental Health Awareness Week – 13th – 19th May.** The theme this year is 'Movement'. Being active is important for our mental health. But so many of us struggle to get enough exercise. We know there are many different reasons for this, so this Mental Health Awareness Week we want to help people to find moments for movement in their daily routines. Going for a walk in the neighbourhood, putting on music and dancing or going for bike rides, it all counts! During Mental Health week, we will be focusing our assemblies on Thrive and how we can look after our mental health.
 - ❖ **Learning disabilities Week – 17th – 23rd June.** The theme this year is 'Do you see me?' - Do you see me? is about being seen, heard and valued - a positive message created by people with a learning disability to build a movement of change. Again, our assemblies will be highlighting this message.

If any Parents have a 'Top Tip' that they would like to share with our school communities, please let me know.

Have a wonderful Summer Term and I look forward to meeting you along the way.

Theresa Elder